



S U N R A Y S I A  
REGIONALCONSULTING

**Discover a course  
that is right for you.**

## **GAINING THE EDGE**

### **Successful Job Seeking**

#### **PROGRAM CONTENT**

This course is designed to assist jobseekers to successfully navigate the job seeking process, we will cover everything from identifying suitable job opportunities, creating resumes, addressing key performance criteria, participating in job interviews. We will also look at maintaining employment, customer service skills, communication, computer skills and personal presentation

#### **PATHWAYS**

This program can lead to further study and employment opportunities

#### **LIMITED PLACES**

Please enrol to ensure you secure a place.

#### **DURATION AND DELIVERY**

Classroom based  
4 days a week  
6 hours a day  
3 week program

#### **2022 DATES AND TIMES**

Commencing Tuesday 1<sup>st</sup> March  
Tuesday to Friday  
9:00am – 3:00pm

#### **LOCATION**

SRC Office  
150 Langtree Avenue  
MILDURA VIC 3500

#### **FEES**

This program is fully funded through the Victorian Government



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